

B. L. D. E. Association's



A. S. Patil College of Commerce (Autonomous)

Affiliated to Rani Channamma University, Belagavi

Nationally Re-Accredited for III Cycle (CGPA 3.28 out of 4) with 'A' Grade by NAAC

B. L. D. E. A's New Campus, Shri. B. M. Patil Road, Vijayapur - 586103 KARNATAKA

Department of Commerce M.Com Programme



Value Added Course

in

“Maxims of Teaching”

Regulations/Brochure and Scheme of Examination

Principal,
A.S. Patil College of Commerce (Autonomous)
VIJAYAPUR-586103.

W.e.f. Academic Year 2021-22 & onwards



B.L.D.E.A's
A.S. PATIL COLLEGE OF COMMERCE (AUTONOMOUS)
VIJAYAPUR.

W.e.f. Academic Year 2020-21 & onwards

A NOTE ON AUTONOMOUS SYSTEM.

Autonomous status is conferred to our college under section 64 of K S.U act 2000 from the academic year 2007-08 to 2012-13. Vide Order Nos.

1. Joint secretary of UGC letter No. F-22-1/2007(AC), Dated 3.4.2007
2. Dept. of Education (Higher) Govt. of Karnataka, Bangalore letter No. ED 149 UNE2007, Dated 19.10.2007
3. KUD's letter No. KU/CDC. Affil /Auto/2007-08/260/3511, Dated 14.12.2007
4. Extension of Autonomy: UGC-MHRD No.f.22-1/2015 (AC), Dated: 13-10-2015
5. Extension of Autonomy: UGC-MHRD No.f.22-1/2017 (AC), Dated: 15-07-2017

PREAMBLE:

College autonomy, in essence, is the potential for promoting academic advancement. An autonomous college will have the freedom to devise its academic regulations, curricula syllabi and modification thereof, evolve more effective method of teaching and learning, conduct its own examination and evaluation and making the improvements required for raising the quality of higher education. The final degree certificate will be awarded by RCU, Belagavi.

Now a days getting a teaching post is very difficult in Government sector or private sector without teaching skills, students must have the skill of teaching for quality teaching. The main objective to start the Programme is to develop teaching skills in students, for teaching higher education. It is mainly for PG students to train them and giving a practical platform to develop their teaching skills.

Looking into the aspects it is most reasonable and appropriate to provide the facility of Learning "Maxims of Teaching" to the students. The students who successfully complete this VAC Course, "Maxims of Teaching" may have more confident and able to handle students and teach effectively. The students who come out with the skill can get confident and able to share his/her information effectively and successfully they can achieve their goals. These are the few reasons to provide knowledge of "Maxims of Teaching" to the PG students.

Value Added Course:

- 1) **Name of the Course:** MAXIMS OF TEACHING.
- 2) **Course:** All the PG final year students are eligible for the Value added course.
- 3) **Faculty:** Guest Lecturer
- 4) **Intake:** 50 students.
- 5) **Duration of Course:** 32 hours.
- 6) **Syllabus:** enclosed.
- 7) Scheme of Instruction and Examination for the course:

Medium	Teaching hrs/week	Internal Assessment marks	Duration of exam	Total Marks
English and Kannada	03	100	2 hr	100

- 7) Setting of question paper: Question Paper for the end course examination shall be set by internal paper setters in the pattern which they think right.
- 8) Internal assessment of 100 marks carrying 100 questions of objective type will be conducted.
- 8) Scheme of marks allotment

Exam	Internal Assessment marks	
	Max.	Min.
Objective Type	100	50

* There is no provision for revaluation, photocopy, recounting or retest.

- 11) The successful candidates shall be classified as shown under for the awards of class in the Value Added Course.

80 % and above Distinction

70 % and above and less than or equal to 79 % I- Class

60 % and above & less than or equal to 69% II - Class

40 % and above & less than or equal to 59% pass Class

- 12) Attendance: 75% attendance is mandatory for all the students to attend the internal assessment. A student who has between 60% to 74% attendance on ground of illness and any other unavoidable circumstance will have to seek condition.

- 13) The **Course Certificate** shall be issued to the qualified candidate duly signed by the Co-ordinator, COE and Principal.

MAXIMS OF TEACHING

Program Objectives:

After completion of the course student will:

- Acquire new teaching skills.
- Assimilate and learn new teaching skills under controlled conditions.
- Understand the strategies of teaching and role of teacher.
- To differentiate tools, techniques, methods and approaches.
- Equip with abilities for TLM, AV Aids and ICT into teaching process.

Learning Outcomes:

- Students will be able to make lesson plans and unit plan.
- Students will be able to prepare unit test and diagnostic test.
- Students will be able to teach effectively by various methods of teaching.
- Students will be able to use ICT in teaching process.

Unit- 1. Teaching Skills

(6 Hours)

- Concept of Teaching
- Principles of Teaching
- Teaching Skills for Effective Teaching
- Maxims of Teaching

Unit- 2. Micro Skills

(10 Hours)

- Skill of introduction.
- Skill of Explain.
- Skill of illustrations with suitable examples.
- Skill of Stimulus variation.
- Skill of Black Board work, Practice of all Skill lessons with peer group.

Unit- 3. Methods of Teaching

A) Techniques and Methods of Teaching

(10 Hours)

- Lecture, discussion, problem solving and team teaching,

B) Approaches of teaching

- Inductive, Deductive, Project and field study.

Unit-4. Strategies of Teaching and ICT Tools

(6 Hours)

- Expository
- Discovery
- Enquiry
- ICT Based Virtual Class
- Preparation of TLM & SLM, Audio –Visual Aids.

Reference Books:

1. Aggarwal. Teaching of Commerce: A Practical Approach (2nded) UP: Vikas Publishing House Pvt. Ltd, 2008.
2. Bhatia & Bhatia, the Principles and Methods of Teaching, Delhi: Doaba House, 2000.
3. Chauhan S.S, Innovations in Teaching Learning Process. UP: Vikas Publishing House Pvt. Ltd, 2008.
4. Dhand, H Techniques of Teaching, New Delhi: APH Publishing Corporation, 2009.
5. Kochhar, S.K., Methods and Techniques of Teaching, Sterling Publishers Pvt. Ltd, 1997.
6. Sharma, R.N. Principles and Techniques of Education. New Delhi: APH Publishing Corporation, 2008.
7. Siddiqui, M.H. Techniques of Classroom Teaching. New Delhi APH Publishing Corporation, 2009.
8. Singh, Y.K. Teaching of Commerce. New Delhi: APH Publishing Corporation, 2009.