



B. L. D. E. Association's

**A. S. PATIL COLLEGE OF COMMERCE  
(AUTONOMOUS), VIJAYPUR.**

**Regulations / Brochure and Scheme of Examination  
for**

**Value Added Course  
in**

**Tally ERP 9 with GST  
VAC-03**

**CO-ORDINATOR,  
IQAC Cell  
BLDEA's, A.S.P. College of Commerce,  
VIJAYAPUR.**

**HOD  
Department of Commerce  
A. S. Patil College of Commerce  
(Autonomous) Vijayapur**

*(Handwritten signature)*

*Programme Co-ordinator.*

W. e. f. Academic Year 2019-20 onwards

*V. S. Chitambar*

**Principal,**

**A. S. Patil College of Commerce  
(Autonomous) VIJAYAPUR.**

**Vice-Principal,**

**A. S. Patil College of Commerce  
(Autonomous) VIJAYAPUR.**



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# A. S. PATIL COLLEGE OF COMMERCE (AUTONOMOUS), VIJAYPUR.

W. e. f. Academic Year 2019-20 onwards

## A NOTE ON AUTONOMOUS SYSTEM.

Autonomous status is conferred to our college under section 64 of K.S.U act 2000 from the academic year 2007-08 to 2012-13. Vide Order No:

- 1) Joint secretary of UGC letter No. F-22-1/2007(AC), dated 3.4.2007
- 2) Dept. of Education (Higher) Govt. of Karnataka, Bangalore letter No. ED 149 UNE2007, dated 19.10.2007
- 3) KUD's letter No. KU/CDC. Affil /Auto/2007-08/260/3511, dated 14.12.2007
- 4) Extension of Autonomy: UGC-MHRD No. F.22-1/2015(AC), dated 13-10-2015
- 5) Extension of Autonomy: UGC-MHRD No. F.22-1/2017(AC), dated 15-07-2020

## PREAMBLE:

College autonomy, in essence, is the potential for promoting academic advancement. An autonomous college will have the freedom to devise its academic regulations, curricula syllabi and modification thereof, evolve more effective method of teaching and learning, conduct its own examination and evaluation and making the improvements required for raising the quality of higher education. The final degree certificate will be awarded by RCU, Belagavi.

Autonomous college uses of modern tools of educational technology to achieve higher standards & greater creativity. Today is an era of fast paced technological era & Autonomy enables to adopt & implement as & when required

A process of systematic internal assessment and continuous evaluation is necessary to build rapport between the teachers and taught. Very often it is the relevant who understands the students best than others. A student needs to learn socially relevant subjects under the present situation of Liberalization, privatisation and Globalisation, so that he shall be able to face future challenges and useful to the society. These needs can be addressed by the autonomous system and helps the student for his/her all-round development. Under present condition autonomy is the only answer to make the college centre of excellence in higher education.

**Certificate Course:**

1. Title: **Tally ERP 9 with GST**
2. Course: The UG Students have to undergo the Certificate Course '**Tally ERP 9 with GST**' at VI Semester level.
3. Faculty: Faculty who is having accounting Tally knowledge shall teach the subject in laboratory after the college regular teaching hours, engaging **3 periods / week / batch**.
4. Intake: UG students of VI Semester can offer.
5. Duration: The duration of the course shall be 40 hours.
6. Scheme of instruction and examination for the course:

**Tally ERP 9 with GST**

Medium	Teaching hrs/ week	Internal Assessment Marks	Course end practical Exam Marks	Duration of Exam	Total Marks
English	3	30	70	3hrs	100

7. Setting of question paper: Question Paper for the end course practical examination shall be set by internal and external paper setters together in the pattern which they think right.
8. The course end practical examination marks shall be allotted based on the performance of the student in **Tally ERP 9 with GST** of any one registered business firm in the market - Ledger Accounts, Cash book, Receipt & Payment Statement, Income & Expenditure Statement and Balance sheet.
9. The internal assessment 30 marks shall be allotted through **three surprise tests** of 10 marks each during the third month of course.

**10. Scheme of marks allotment**

Exam	Course End Exam. Marks		Internal Assessment Marks		Total Passing Marks	
	Maxi	Mini	Maxi	Mini	Maxi	Mini
Practical	70	35	30	*	100	50

\*There shall be no minimum marks for internal assessment.

\*\*There is no provision for revaluation, photocopy, recounting or retest.

**11. The successful candidates shall be classified as shown under for the awards of class in the certificate course.**

80 % and above	Distinction
70 % and above and less than 80 %	I - Class
60 % and above & less than 70 %	II – Class
50 % and above & less than 60 %	Pass Class

**12. Attendance:** 75% attendance is mandatory for all the students to attend the end course exam. A student who has between 60% to 74% attendance on ground of illness or any other unavoidable circumstance will have to seek condition.

**13. The course certificate shall be issued to the passed candidate duly signed by the Co-ordinator, COE and Principal.**

**A. S. PATIL COLLEGE OF COMMERCE (AUTONOMOUS), VIJAYPUR.**

**Syllabus,**

**Tally ERP 9 with GST**

W. e. f. Academic Year 2019-20 & onwards

**Course Objectives:**

- To enable the students to shift from Manual Accounting to Computerized Accounting
- To ensure accuracy & speedy accounting procedure

**Course Outcome**

- Students get to know about the computerized accounting
- Students capable to recording procedures, Bank reconciliation, final accounts etc in Tally ERP9 software
- Students will get the knowledge of GST calculation & reports

**UNIT I: INTRODUCTION TO ACCOUNTING INFORMATION SYSTEM:**

Introduction to Computerized accounting Information, Distinction between Manual & Computerized Accounting Information System, Accounts Payable systems, Accounts Receivable system.

**06 Hours**

**UNIT II: FUNDAMENTALS OF TALLY ERP 9:** Introduction to Tally ERP 9.

Characteristics, create company, introduction to Group, pre-defined group, introduction to ledger, create ledger, multiple ledger creation, generating reports, working with dates, other menus of Tally packages.

**08 Hours**

**UNIT III: INVENTORY:** Introduction to Stock Group, Stock Item, Units of Measure, Godown, types of Voucher, Vouchers entries, Generation of Reports.

**08 Hours**

**UNIT IV: INTRODUCTION TO GST IN TALLY ERP9:** Introduction to GST, Configuration of GST for a company, creating ledgers, recording the transactions in vouchers, Inter-State transactions.

**10 Hours**

**UNIT V: GENERATING REPORTS:** Input tax credit and Tax invoices, making transaction entry, credit note, debit note, payment processing, types of returns – GSTR-1, GSTR-2, GSTR-3, GSTR-4

**08 Hours**

*Total*

*40 Hours*

**Text Books:**

1. Tally- Implementing Tally - A.K.Nadhani, BPB
2. Comdex TALLY ERP 9 course kit with GST